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May 16, 2011-05-17

Kenneth Campbell

106 Hancock Rd

Conval School District

Peterborough, NH 03043

Received & Inspected

MAY 26 2011

FCC Mail Room

Marlene H. Dortch, Secretary
Federal Communications Commission
Office of the Secretary
445 12th Street, SW
Washington, DC 20554

Contoocook Valley Regional School District BEN121098

This letter is a request for a window waiver for filing a 471 application with USAC for erate reimbursement. It is being sent to you after much delay and confusion as to instructions verbally received from USAC personnel. The details are as follows.

On Jan 11, 2011 I sent a request to cancel a submitted 470 application as in review I found errors on my part. That cancellation request specifically asked for notification of the response to this cancellation request (as correspondence was via email, I expected notification to be same). Attached please find this email request as well as a letter I sent to USAC on March 24, 2011 detailing the history. Having awaited a response to this request and after some time not received an answer, I tried to continue the application process and create a 471 at which time I entered the 470 application number and received message "no such 470 # existed". I called USAC erate support number and was told the cancellation had indeed occurred. I replied that I was not in any way notified and was told to file new 470 and also instructed to then wait 28 days and file my 471. This I did, and now I cannot electronically file a 471 and was just told by personnel to file a "window waiver for my 471" with the FCC. I will now submit via USPS a 471 application that is indeed way out of window.

Contoocook Valley School District is a rural district in southwest NH. We usually receive roughly \$60,000 for reimbursement for telecommunications and web services. These monies, though small in amount, are very important to the district and as such I am asking the FCC to see fit to grant this waiver request. I personally accept responsibility for this situation and hope that the district will not be denied erate reimbursement for the 2011-2012 school year due to any misunderstanding on my part.

I am including my email address if this would assist in communication/notification as to the status of this request
kcampbell@conval.edu

Thank you for your consideration in this matter.

Sincerely,


Kenneth Campbell

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**NEW HAMPSHIRE PUBLIC SCHOOLS
SCHOOL ADMINISTRATIVE UNIT #1**

**CONTOOCCOOK VALLEY SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road, Peterborough, NH, 03458-1197**

Phone: 603-924-3336
Fax: 603-924-6707

March 24, 2011

Appeals Staff, Universal Service Organization Schools and Library Program,

Contoocook Valley School District's BEN is 121098.

On January 11, 2011, I contacted your support group by telephone to ask how I could correct an error on my submitted Form 470. It was explained to me to email a request for cancellation of the 470, including the application #, the reason why I wished to cancel, entity #, my name and title, signature, phone # and date of the request. I referenced Block 5 and stated that I erroneously omitted checking boxes 18 and 19. I felt that these omissions would certainly cause a problem with my 470.

I also included the case# 22-151293 that was issued to me during that phone discussion with your support team.

On the second page of this document is a screen shot of my email, sent Jan 11, 2011 requesting the 470 cancellation. You will see that I requested confirmation of the cancellation. Having applied in previous years I knew that the enormous amount of erate applications is time consuming and things like Funding Commitment Decision Letters take months to address so I was not overly concerned that I had not yet heard back from USAC regarding my 470 cancellation request.

Earlier this week, March 21, 2011, I started on my Form 471 submission to discover that when I needed to enter Form 470 number I was notified by the form entry process that the 470 had been cancelled. I immediately called USAC support line (in a state of panic) and the representative researched my 470 and told me that my cancellation request had been approved. I had received no notification of this and therefore did not resubmit a new 470, assuming the 470 was still "active". I understand now, after some time in discussion with your representative, that I should have immediately refiled a 470 after my cancellation request submission. On January 11, 2011 I was not aware that I should have resubmitted immediately and was awaiting word on my request. It is my hope that my error will not preclude our district from the process. I have resubmitted a 470 this week in the hope of continuing the application.

Obviously, I am way out of the time window for 470 submission and thus for subsequent 471 submission. I am writing this appeal asking for the chance to continue with our school district's erate application for the 2011/2012 year.

Please try to understand my mistake in this process and allow for Contoocook Valley School District to proceed in our attempt to receive discounted services.

Sincerely,

Kenneth Campbell
106 Hancock Rd
Peterborough, NH 03458
District IT Administrator
603 924 3336 x3333
kcampbell@conval.edu

